

APPLICATION FOR MEMBERSHIP

PO Box 14 KwaBhaca Eastern Cape 5090 | Tel: 065 743 4928 | Email: info@isithebesembokodo.co.za



PERSONAL PARTICULARS

APPLICANT

Title		Initials		Gender	Male ☐	Female ☐
First name/s						
Surname						
Date of birth		DD/MM/YYYY				
Identity/Passport number		Country of issue				
SARS income tax number						
Please tick the applicable box	Single	☐	Married	☐	Common law	☐
	Separated	☐	Widow(er)	☐	Divorced	☐

CONTACT DETAILS

Physical address			
		Postal code	
Postal address			
		Postal code	
Telephone number (h)		WhatsApp number	
Cell phone number			
Email address			

Please tick your preferred method of communication Email ☐ WhatsApp ☐

If no selection is made and a valid email address is provided, all correspondence and statements will be emailed. Should there be no valid email address, correspondence and statements will be posted.

SPOUSE/PARTNER

Note: A marriage certificate or affidavit confirming co-habitation or proof of customary union is required.

Title		Initials		Gender	Male ☐	Female ☐
First name/s						
Surname						
Date of birth		DD/MM/YYYY				
Identity/Passport number		Country of issue				
Relationship						
Telephone number (h)		Telephone number (w)				
Cell phone number						
Email address						

Please note: The Scheme reserves the right to request additional information if required.

PERSONAL PARTICULARS (CONTINUED)

DEPENDANT 1

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

DEPENDANT 2

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

DEPENDANT 3

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

DEPENDANT 4

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

PERSONAL PARTICULARS (CONTINUED)

DEPENDANT 5

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

DEPENDANT 6

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

DEPENDANT 7

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

DEPENDANT 8

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

PERSONAL PARTICULARS (CONTINUED)

DEPENDANT 9

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

DEPENDANT 10

First name/s			
Surname		Relationship	
Gender	Male ☐	Female ☐	Contact telephone number
Date of birth		DD/MM/YYYY	
Identity/Passport number		Country of issue	
Email address			
Physical address*			
		Postal code	

Membership Packages

Package Name	Description	Price	Features
Essential Package	Covers Premiums: R150 - R200. Serves up to 200 people.	R15 000 For a Service (Non-Member Price)	- All catering equipment (stoves, gas pots, plates, cutlery, glasses, serving spoons, etc.) - All cutlery and crockery - Catering service (chefs to cook, serve and manage) - Setup and clean-up - Food not included - client provides food.

Package Name	Description	Price	Features
Comfort Package	Covers Premiums: R250 - R300. Serves up to 200 people. Includes everything in Essential, plus:	R30 000 For a Service (Non-Member Price)	- Serving tent - fully set up for serving - 200 Chairs - 20 Tables - Serving points - Mobile fridge

Package Name	Description	Price	Features
Premium Package	Covers Premiums: from R390. Serves up to 300 people. Includes everything in Comfort, plus:	From R40 000 (Non-Member Price) (Price depends on family specifications)	- Food for 300 people (breakfast and lunch for the funeral or event) - Additional food items and refreshments - Extra serving and kitchen staff for large events

Registration Fee: R200
One fee. Lifetime benefits. Choose the package that suits your family's needs.

With Food (Additional Options) - R120 per person	
Breakfast - Ulusu / Beef - Chicken Livers - Chicken Hearts - Sandwiches - Scones & Muffins - Tea / Coffee / Juice	Lunch - 2x Starches - 2x Salads - 2x Veggies - 2x Meats - 1x Drink

Membership Packages

Please select your Membership Package (tick one):

- ☐ Essential Package
- ☐ Comfort Package
- ☐ Premium Package

Features

	Essential Package	Comfort Package	Premium Package
Serves up to	200 people	200 people	300 people
Price (Non-Member)	R15 000 per service	R30 000 per service	From R40 000
Registration Fee	R200	R200	R200
Catering Equipment & Crockery	Yes	Yes	Yes
Serving Tent, Chairs, Tables & Mobile Fridge	No	Yes	Yes
Extra Food & Staff for Large Events	No	No	Yes
With Food Add-on (R120 per person)	Optional	Optional	Optional

BANKING DETAILS

Please select your preferred payment method (tick one):

☐

Direct Deposit

☐

Debit Order (Please complete the debit order details below.)

BANKING DETAILS OF ISETHEBE SEBOKODO

Use the below banking details when you are doing a Direct Deposit

Name of account holder	Isethebe Sebokodo Catering Club
Name of bank	First National Bank
Branch name	Margate, NTL
Branch code	220128
Account number	63177196699

BANKING DETAILS OF APPLICANT

Please do not provide credit card details. We are not allowed to record your credit card details.

Name of account holder			
Name of bank			
Branch name			
Branch code			
Account number			
Type of account	Current ☐	Savings ☐	
Please use this account for claims referrals	Yes ☐	No ☐	

Signature of account holder

TERMS AND CONDITIONS

1 **Premium Payments:**

Premiums are due by the 7th of every month. Failure to pay premiums by the due date may result in the collapse of your coverage.

2 **Waiting Periods:**

- Funeral: 3 months
- Events: 12 months

3 **Membership Rules:**

- All members of Umgalelo and Sisters in Business must abide by the rules and regulations of their chosen package.
- Submitted documents must correspond with the premium and package chosen.

4 **Coverage:**

- Coverage is limited to biological family members only and does not extend to external relatives such as aunts, uncles, cousins, nieces, and nephews

5 **Claims Process:**

- Please refer to the detailed claiming process outlined in our documentation..
- Beneficiaries must be nominated for claims to be processed in the event the claim is not made by the member.

6 **Consent and Authorization:**

- By participating in Isithebe seMbokodo, I authorize the provision of any required information or evidence for the purpose of claims or package administration.
- I waive any provisions of law restricting the provision of such information.

TERMS AND CONDITIONS

- 7 **Membership Approval:**

Isithebe seMbokodo reserves the right to approve or decline any membership application without providing reasons.
- 8 **Waiting Period:**
 - No benefits may be claimed during the applicable waiting period.
 - Any event or death occurring before the waiting period expires will not qualify for benefits.
- 9 **Monthly Contributions:**
 - Membership fees must be paid in full and on time every month.
 - Missed or late payments may result in suspension or cancellation of benefits.
 - Outstanding premiums must be settled before any claim will be considered.
- 10 **Non-Refundable Fees:**

Joining fees, registration fees and monthly contributions are non-refundable under any circumstances.
- 11 **Truthful Information:**
 - Members warrant that all information provided is true and complete.
 - False information, forged documents or non-disclosure may result in immediate cancellation of membership and rejection of any claim.
- 12 **Right to Verify:**

Isithebe seMbokodo may verify any information submitted with government departments, banks, employers or any other relevant institution.
- 13 **Service Availability:**

Catering services are subject to availability, weather conditions, road access, public disturbances, force majeure and circumstances beyond the Club's control.
- 14 **Force Majeure:**

The Club shall not be liable for delays or failure to perform due to natural disasters, civil unrest, strikes, pandemics, government restrictions, accidents or any event beyond its reasonable control.
- 15 **Limitation of Liability:**

Isithebe seMbokodo shall not be liable for indirect, incidental or consequential losses, emotional distress, loss of income or damages beyond the value of the membership benefits provided.
- 16 **No Guarantee:**

Membership does not guarantee unlimited services. Benefits are limited to the package selected and subject to these Terms and Conditions.
- 17 **Changes to Packages:**

The Club may amend membership packages, pricing, benefits or policies by giving members reasonable written notice.
- 18 **Cancellation:**

The Club may suspend or terminate membership for fraud, abusive behaviour, failure to pay contributions, criminal conduct affecting the Club, or breach of these Terms.
- 19 **Member Conduct:**

Members and their families must treat employees, volunteers and service providers with dignity and respect. Abuse, threats or violence may result in cancellation of membership.
- 20 **Claims:**

Claims must be submitted with all required documents within the prescribed period. Late or incomplete claims may be declined.

TERMS AND CONDITIONS

21 **Privacy:**

Members consent to the collection, storage and processing of their personal information in accordance with the Protection of Personal Information Act (POPIA).

22 **Dispute Resolution:**

Any dispute shall first be resolved through mediation before legal proceedings are instituted.

23 **Jurisdiction:**

Any legal proceedings shall be brought only before the courts of South Africa.

24 **Indemnity:**

Members agree to indemnify and hold harmless Isithebe seMbokodo Catering Club, its directors, employees and agents against claims arising from false information, misuse of membership, or breaches of these Terms.

25 **Entire Agreement:**

These Terms and Conditions, together with the Membership Application Form, constitute the entire agreement between the member and Isithebe seMbokodo.

26 **Acceptance:**

By signing the application form, the member confirms that they have read, understood and agree to all the Terms and Conditions.

By participating in Isithebe seMbokodo, you acknowledge that you have read, understood, and agree to these terms and conditions. For more information visit www.isithebesembokodo.co.za

APPLICATION CHECK LIST

Important:

We are unable to process your application if it is incomplete, incorrect, or you have not attached the relevant documents.

Please use the check list below as a guideline to ensure that all the relevant documentation has been provided.

- ☐ Have you completed all the sections relevant to your application?
- ☐ Have you given us the correct contact details?
- ☐ Do we have your banking details so that we can collect your contributions and pay your claim refunds? (only applicable if you are choosing Debit Order)
***Important note:** Your details will only be processed upon receipt of a valid copy of your identity document, together with a certified letter from your bank validating your banking details; alternatively the bank will need to stamp this completed form.
- ☐ Have you signed and dated the form? (unsigned forms will be returned to you for signature) Has your employer information section been completed?

Have you given us a copy of the following documentation where applicable?

- ☐ Identity documents/passports of principal member as well as dependant/s
- ☐ Birth certificate as well as dependant/s
- ☐ Proof of Residents where services will be done

Referral Infomation (If Applicable)

Please provide the details below for the person who reffered you to us

Name:	
Surname	
Email	
Contact Number	
Referral Code	

Nominate Beneficiary

Please provide the details below beneficiary

Name	
Surname	
ID Number	
Membership Number	